



ISSUANCE/MULTI-ISSUANCE

Date	Time	Press [GIFT CARD] .
Swipe Customer Card		
1 = Issuance	+	Press [1] and [ENTER] .
2 = Redemption		
Enter Password	Issuance	Key in the password and press [ENTER] .
Enter Number of Cards for Issuance		Key in the number of cards to be issued and press [ENTER] or press [ENTER] for 1 card.
Swipe Customer Card	Issuance	Swipe gift card or key in the card number and press [ENTER] .
Gift Card Take Imprint of Card	Issuance	Verify an imprint of the card was taken and press [ENTER] .
Gift Card Expiration Date MMY	Issuance	Key in the expiration date in MMY format and press [ENTER] .
xxxxxxxxxxxxxx=xxxx		
Duplicate Acct Add? Yes or No?		Press [YES] if the duplicate transaction should be processed. Press [NO] if the duplicate transaction should be cancelled.
Duplicate Acct Enter Password		Key in the password and press [ENTER] .
Gift Card Enter Cashier Number	Issuance	Key in the cashier number and press [ENTER] .
Gift Card Sign-on? Y or N?	Issuance	Press [YES] to add the cashier number to the cashier table. Press [NO] to enter a different cashier number.
Gift Card Amount	Issuance \$0.00	Key in the amount and press [ENTER] .
Gift Card Amount Again	Issuance \$0.00	Key in the amount again and press [ENTER] .
Gift Card Enter Cust Ref #	Issuance	Key in the customer reference number and press [ENTER] or press [ENTER] to bypass.
Enter Invoice Number		Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.
Gift Card Enter Ref Num	Issuance	Key in the reference number and press [ENTER] .
Pay Type 0=CSH 1=CRDT 2=COMP		Press [0] and [ENTER] for cash. Press [1] and [ENTER] for credit. Press [2] and [ENTER] for complimentary.
Printing, Wait Please Wait		(No action)
Gift Card Approval	Issuance XXXXXX	Receipt prints.
Print Second Receipt Correct? Yes or No		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.
Amt Due: \$XX.XX		Swipe card or key in the card number and press [ENTER] to complete the transaction using a credit sale. Press [CANCEL] to return to idle prompt.

SEQUENTIAL ISSUANCE

Date	Time	Press [GIFT CARD] .
Swipe Customer Card		
1 = Issuance	+	Press [6] and [ENTER] .
2 = Redemption		
Enter Password	Seq Issue	Key in the password and press [ENTER] .
Enter Number of Cards for Issuance		Key in the number of cards to be issued and press [ENTER] .
Swipe Customer Card	Seq Issue	Swipe gift card or key in the card number and press [ENTER] .
Gift Card Take Imprint of Card	Seq Issue	Verify an imprint of the card was taken and press [ENTER] .
Gift Card Expiration Date MMY	Seq Issue	Key in the expiration date in MMY format and press [ENTER] .
xxxxxxxxxxxxxx=xxxx		
Duplicate Acct Add? Yes or No?		Press [YES] if the duplicate transaction should be processed. Press [NO] if the duplicate transaction should be cancelled.
Duplicate Acct Enter Password		Key in the password and press [ENTER] .
Gift Card Enter Cashier Number	Seq Issue	Key in the cashier number and press [ENTER] .
Gift Card Sign-on? Y or N?	Seq Issue	Press [YES] to add the cashier number to the cashier table. Press [NO] to enter a different cashier number.
Gift Card Amount	Seq Issue \$ 0.00	Key in the amount and press [ENTER] .
Gift Card Amount Again	Seq Issue \$ 0.00	Key in the amount again and press [ENTER] .
Gift Card Enter Cust Ref #	Seq Issue	Key in the customer reference number and press [ENTER] or press [ENTER] to bypass.
Enter Invoice Number		Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.
Gift Card Enter Ref Num	Seq Issue	Key in the reference number and press [ENTER] .
Pay Type 0=CSH 1=CRDT 2=COMP		Press [0] and [ENTER] for cash. Press [1] and [ENTER] for credit. Press [2] and [ENTER] for complimentary.
Printing, Wait Please Wait		(No action)
Gift Card Approval	Seq Issue XXXXXX	Receipt prints.
Enter Invoice Number		Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.
Gift Card Approval	Seq Issue XXXXXX	Receipt prints.
Print Second Receipt Correct? Yes or No		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.

IMPORTANT NOTE ABOUT GIFT CARD TRANSACTIONS

All Stored Value/FlexCache Transactions, such as Gift Cards, Merchandise Return Cards, Pre-Paid Cards, Promotional Gift Cards, etc., are performed using the "Gift Card" key.

Shaded sections are optional features.

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REDEMPTION		
Date	Time	Swipe card or press [GIFT CARD].
Swipe Customer Card		
1 = Issuance	+	Press [2] and [ENTER].
2 = Redemption		
Redemption		Swipe card or key in the card number and press [ENTER].
Swipe Customer Card		
Gift Card	Redemption	Verify an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
Gift Card	Redemption	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
xxxxxxxxxxxx=xxxx		
If card number and expiration date are correct, press [ENTER]. If card number and expiration date are incorrect, press [CANCEL].		
Duplicate Acct		Press [YES] if the duplicate transaction should be processed.
Add?	Yes or No?	Press [NO] if the duplicate transaction should be cancelled.
Duplicate Acct		
Enter Password		
Gift Card		Key in the password and press [ENTER].
Enter Cashier Number		
Gift Card	Redemption	Press [YES] to add the cashier number to the cashier table.
Sign-on?	Y or N?	Press [NO] to enter a different cashier number.
Gift Card	Redemption	Key in the amount and press [ENTER].
Base Amount \$ 0.00		
Gift Card	Redemption	Key in the tip amount and press [ENTER].
Tip Amount \$ 0.00		
Gift Card	Redemption	Key in the total of base and tip combined and press [ENTER].
Total \$ 0.00		
Gift Card	Redemption	Key in the customer reference number and press [ENTER]
Enter Cust Ref #		
Enter Invoice Number		Key in the invoice number and press [ENTER] or press [ENTER] to bypass.
Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.		
Gift Card	Redemption	Key in the reference number and press [ENTER].
Enter Ref Num		
Printing, Wait		
Please Wait		
(No action)		
Gift Card	Redemption	Receipt prints.
Approval	XXXXXX	
Print Second Receipt		
Correct?	Yes or No	Press [YES] to print the customer copy or press [NO] to return to the idle prompt.
Amt Due: \$ XX.XX		
Swipe Customer Card		
Swipe card or key in the card number and press [ENTER] to complete the transaction using a credit sale.		
Press [CANCEL] to return to idle prompt.		

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BALANCE INQUIRY		
Date	Time	Press [GIFT CARD].
Swipe Customer Card		
1 = Issuance	+	Press [3] and [ENTER].
2 = Redemption		
GC BL INQ		Swipe card or key in the card number and press [ENTER].
Swipe Customer Card		
Gift Card	GC BL INQ	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
xxxxxxxxxxxx=xxxx		
If card number and expiration date are correct, press [ENTER]. If card number and expiration date are incorrect, press [CANCEL].		
Printing, Wait		
Please Wait		
(No action)		
Gift Card	GC BL INQ	Receipt prints.
Approval	XXXXXX	
Print Second Receipt		
Correct?	Yes or No	Press [YES] to print the customer copy or press [NO] to return to the idle prompt.
ADD TIP		
Date	Time	Press [GIFT CARD].
Swipe Customer Card		
1 = Issuance	+	Press [4] and [ENTER].
2 = Redemption		
Enter Invoice Number		Key in the invoice number and press [ENTER].
Key in the invoice number and press [ENTER] or press [ENTER] to bypass.		
XX	\$XX.XX	Press [YES] to add a tip to the transaction displayed.
Correct?	Yes or No	Press [NO] if the transaction displayed is not the transaction to be tipped.
XX	\$XX.XX	Key in the tip amount and press [ENTER].
Amount	\$0.00	
XX	\$XX.XX	Key in the tip amount again and press [ENTER].
Amount Again	\$0.00	
Printing, Wait		
Please Wait		
(No action)		
Gift Card	Add Tip	Receipt prints.
Approval	XXXXXX	
Print Second Receipt		
Correct?	Yes or No	Press [YES] to print the customer copy or press [NO] to return to the idle prompt.

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FORCE ISSUANCE		
Date	Time	Press [GIFT CARD].
Swipe Customer Card		
1 = Issuance	+	Press [7] and [ENTER].
2 = Redemption		
Force Iss		Key in the password and press [ENTER].
Enter Password		
Force Iss		Swipe gift card or key in the card number and press [ENTER].
Swipe Customer Card		
Gift Card	Force Iss	Verify an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
Gift Card	Force Iss	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
xxxxxxxxxxxxxxxx=xxxx		
If card number and expiration date are correct, press [ENTER]. If card number and expiration date are incorrect, press [CANCEL].		
Duplicate Acct Add?		Press [YES] if the duplicate transaction should be processed. Press [NO] if the duplicate transaction should be cancelled.
Yes or No?		
Duplicate Acct		Key in the password and press [ENTER].
Enter Password		
Gift Card	Force Iss	Key in the cashier number and press [ENTER].
Enter Cashier Number		
Gift Card	Force Iss	Press [YES] to add the cashier number to the cashier table. Press [NO] to enter a different cashier number.
Sign-on?		Y or N?
Gift Card	Force Iss	Key in the amount and press [ENTER].
Amount		\$ 0.00
Gift Card	Force Iss	Key in the amount again and press [ENTER].
Amount Again		\$ 0.00
Gift Card	Force Iss	Key in the customer reference number and press [ENTER] or press [ENTER] to bypass.
Enter Cust Ref #		
Enter Invoice Number		Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.
Gift Card	Force Iss	Key in the reference number and press [ENTER].
Enter Ref Num		
Pay Type		Press [0] and [ENTER] for cash. Press [1] and [ENTER] for credit. Press [2] and [ENTER] for complimentary.
0=CSH 1=CRDT 2=COMP		
Gift Card	Force Iss	Key in the approval code and press [ENTER].
Enter Approval Code		
Printing, Wait Please Wait		
(No action)		
Gift Card	Force Iss	Receipt prints.
Approval		XXXXXX
Print Second Receipt Correct?		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.
Yes or No		

Shaded sections are optional features.

FORCE REDEMPTION		
Date	Time	Press [GIFT CARD].
Swipe Customer Card		
1 = Issuance	+	Press [8] and [ENTER].
2 = Redemption		
Force Red		Key in the password and press [ENTER].
Enter Password		
Force Red		Swipe card or key in the card number and press [ENTER].
Swipe Customer Card		
Gift Card	Force Red	Verify an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
Gift Card	Force Red	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
xxxxxxxxxxxxxxxx=xxxx		
If card number and expiration date are correct, press [ENTER]. If card number and expiration date are incorrect, press [CANCEL].		
Duplicate Acct Add?		Press [YES] if the duplicate transaction should be processed. Press [NO] if the duplicate transaction should be cancelled.
Yes or No?		
Duplicate Acct		Key in the password and press [ENTER].
Enter Password		
Gift Card	Force Red	Key in the cashier number and press [ENTER].
Enter Cashier Number		
Gift Card	Force Red	Press [YES] to add the cashier number to the cashier table. Press [NO] to enter a different cashier number.
Sign-on?		Y or N?
Gift Card	Force Red	Key in the amount and press [ENTER].
Base Amount		\$ 0.00
Gift Card	Force Red	Key in the tip amount and press [ENTER].
Tip Amount		\$ 0.00
Gift Card	Force Red	Key in the total of base and tip combined and press [ENTER].
Total		\$ 0.00
Gift Card	Force Red	Key in the customer reference number and press [ENTER] or press [ENTER] to bypass.
Enter Cust Ref #		
Enter Invoice Number		Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.
Gift Card	Force Red	Key in the reference number and press [ENTER].
Enter Ref Num		
Gift Card	Force Red	Key in the approval code and press [ENTER].
Enter Approval Code		
Printing, Wait Please Wait		
(No action)		
Gift Card	Force Red	Receipt prints.
Approval		XXXXXX
Print Second Receipt Correct?		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.
Yes or No		

Shaded sections are optional features.

ACTIVATION		
Date	Time	Press [GIFT CARD].
Swipe Customer Card		
1 = Issuance	+	Press [9] and [ENTER].
2 = Redemption		
Activation		Key in the password and press [ENTER].
Enter Password		
Enter Number of Cards for Activation		Key in the number of cards to be activated and press [ENTER] or press [ENTER] for 1 card.
Activation		Swipe gift card or key in the card number and press [ENTER].
Swipe Customer Card		
Gift Card	Activation	Verify an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
Gift Card	Activation	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
xxxxxxxxxxxxxx=xxxx		
If card number and expiration date are correct, press [ENTER]. If card number and expiration date are incorrect, press [CANCEL].		
Duplicate Acct Add? Yes or No?		Press [YES] if the duplicate transaction should be processed. Press [NO] if the duplicate transaction should be cancelled.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
Gift Card	Activation	Key in the cashier number and press [ENTER].
Enter Cashier Number		
Gift Card	Activation	Press [YES] to add the cashier number to the cashier table. Press [NO] to enter a different cashier number.
Sign-on? Y or N?		
Gift Card	Activation	Key in the customer reference number and press [ENTER] or press [ENTER] to bypass.
Enter Cust Ref #		
Enter Invoice Number		Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.
Gift Card	Activation	Key in the table number and press [ENTER].
Enter Table Number		
Gift Card	Activation	Key in the reference number and press [ENTER].
Enter Ref Num		
Pay Type		Press [0] and [ENTER] for cash. Press [1] and [ENTER] for credit. Press [2] and [ENTER] for complimentary.
0=CSH 1=CRDT 2=COMP		
Printing, Wait Please Wait		
(No action)		
Gift Card	Activation	Receipt prints.
Approval XXXXX		
Print Second Receipt Correct? Yes or No		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.

Shaded sections are optional features.

BLOCK ACTIVATION		
Date	Time	Press [GIFT CARD].
Swipe Customer Card		
1 = Issuance	+	Press [5] and [ENTER].
2 = Redemption		
Block Actv		Key in the password and press [ENTER].
Enter Password		
Enter Number of Cards for Issuance		Key in the number of cards to be activated and press [ENTER].
Block Actv		Swipe the first gift card in the block or key in card number and press [ENTER].
Swipe Customer Card		
Gift Card	Block Actv	Verify an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
Gift Card	Block Actv	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
xxxxxxxxxxxxxx=xxxx		
If card number and expiration date are correct, press [ENTER]. If card number and expiration date are incorrect, press [CANCEL].		
Duplicate Acct Add? Yes or No?		Press [YES] if the duplicate transaction should be processed. Press [NO] if the duplicate transaction should be cancelled.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
Block Actv		Swipe the last gift card in the block or key in card number and press [ENTER].
Swipe Customer Card		
Gift Card	Block Actv	Verify an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
Gift Card	Block Actv	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
xxxxxxxxxxxxxx=xxxx		
If card number and expiration date are correct, press [ENTER]. If card number and expiration date are incorrect, press [CANCEL].		
Duplicate Acct Add? Yes or No?		Press [YES] if the duplicate transaction should be processed. Press [NO] if the duplicate transaction should be cancelled.
Duplicate Acct Enter Password		Key in the password and press [ENTER].
Gift Card	Block Actv	Key in the cashier number and press [ENTER].
Enter Cashier Number		
Gift Card	Block Actv	Press [YES] to add the cashier number to the cashier table. Press [NO] to enter a different cashier number.
Sign-on? Y or N?		
Gift Card	Block Actv	Key in the amount of each gift card and press [ENTER].
Amount? \$0.00		
Gift Card	Block Actv	Key in the amount again and press [ENTER].
Amount Again? \$0.00		
Gift Card	Block Actv	Key in the customer reference number and press [ENTER] or press [ENTER] to bypass.
Enter Cust Ref #		
Enter Invoice Number		Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.
Gift Card	Block Actv	Key in the reference number and press [ENTER].
Enter Ref Num		
Pay Type		Press [0] and [ENTER] for cash. Press [1] and [ENTER] for credit. Press [2] and [ENTER] for complimentary.
0=CSH 1=CRDT 2=COMP		
Printing, Wait Please Wait		
(No action)		
Gift Card	Block Actv	Receipt prints.
Approval XXXXX		
Print Second Receipt Correct? Yes or No		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.

Shaded sections are optional features.

<i>DEACTIVATION</i>		
Date	Time	Press [FUNCTION], [58], and [ENTER].
Swipe Customer Card		
	Deactivate	Swipe gift card or key in the card number and press [ENTER].
Swipe Customer Card		
Gift Card	Deactivate	Verify an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
Gift Card	Deactivate	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
xxxxxxxxxxxxxxx=xxxx		If card number and expiration date are correct, press [ENTER]. If card number and expiration date are incorrect, press [CANCEL].
Duplicate Acct		Press [YES] if the duplicate transaction should be processed.
Add?	Yes or No?	Press [NO] if the duplicate transaction should be cancelled.
Duplicate Acct		Key in the password and press [ENTER].
Enter Password		
Gift Card	Deactivate	Key in the cashier number and press [ENTER].
Enter Cashier Number		
Gift Card	Deactivate	Press [YES] to add the cashier number to the cashier table.
Sign-on?	Y or N?	Press [NO] to enter a different server number.
Gift Card	Deactivate	Key in the customer reference number and press [ENTER]
Enter Cust Ref #		
Enter Invoice Number		
Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.		
Gift Card	Deactivate	Key in the reference number and press [ENTER].
Enter Ref Num		
Printing, Wait Please Wait		
(No action)		
Gift Card	Deactivate	Receipt prints.
Approval		
XXXXXX		
Print Second Receipt		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.
Correct?	Yes or No	

<i>REACTIVATION</i>		
Date	Time	Press [FUNCTION], [59], and [ENTER].
Swipe Customer Card		
	Reactivate	Key in the password and press [ENTER].
Enter Password		
	Reactivate	Swipe gift card or key in the card number and press [ENTER].
Swipe Customer Card		
Gift Card	Reactivate	Verify an imprint of the card was taken and press [ENTER].
Take Imprint of Card		
Gift Card	Reactivate	Key in the expiration date in MMY format and press [ENTER].
Expiration Date MMY		
xxxxxxxxxxxxxxx=xxxx		If card number and expiration date are correct, press [ENTER]. If card number and expiration date are incorrect, press [CANCEL].
Duplicate Acct		Press [YES] if the duplicate transaction should be processed.
Add?	Yes or No?	Press [NO] if the duplicate transaction should be cancelled.
Duplicate Acct		Key in the password and press [ENTER].
Enter Password		
Gift Card	Reactivate	Key in the cashier number and press [ENTER].
Enter Cashier Number		
Gift Card	Reactivate	Press [YES] to add the cashier number to the cashier table.
Sign-on?	Y or N?	Press [NO] to enter a different cashier number.
Gift Card	Reactivate	Key in the amount and press [ENTER].
Amount		
\$0.00		
Gift Card	Reactivate	Key in the amount again and press [ENTER].
Amount Again		
\$0.00		
Gift Card	Reactivate	Key in the customer reference number and press [ENTER]
Enter Cust Ref #		
Enter Invoice Number		
Key in the invoice number and press [ENTER] or press [ENTER] to accept terminal generated invoice number.		
Gift Card	Reactivate	Key in the reference number and press [ENTER].
Enter Ref Num		
Pay Type		
0=CSH 1=CRDT 2=COMP		
Press [0] and [ENTER] for cash.		
Press [1] and [ENTER] for credit.		
Press [2] and [ENTER] for complimentary.		
Printing, Wait Please Wait		
(No action)		
Gift Card	Reactivate	Receipt prints.
Approval		
XXXXXX		
Print Second Receipt		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.
Correct?	Yes or No	

<i>REPRINT</i>		
Date	Time	Press [REPRINT] .
Swipe Customer Card		
Reprint Trans		Key in the invoice number of the transaction to reprint and press [ENTER] .
Enter Invoice Number		
Print Second Receipt Correct? Yes or No?		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.
Reprint Complete		(No action)

<i>VOID</i>		
Date	Time	Press [VOID] .
Swipe Customer Card		
Void		Key in the password and press [ENTER] .
Enter Password		
Enter Invoice Number		Key in the invoice number and press [ENTER] .
X Correct? Yes or No	\$X.XX	Press [YES] to void the transaction displayed. Press [NO] to cancel and return to the idle prompt.
Print Second Receipt Correct? Yes or No?		Press [YES] to print the customer copy or press [NO] to return to the idle prompt.
Transaction Accepted		

<i>GIFT CARD AUDIT REPORT</i>		
Date	Time	Press [GIFT CARD] .
Swipe Customer Card		
1 = Issuance	+	Press [0] and [ENTER] .
2 = Redemption		
Reports		Key in the password and press [ENTER] .
Enter Password		
1 = Audit		Press [1] to print an audit report.
2 = Cashier		
Printing, Wait Please Wait		Report prints.

<i>GIFT CARD CASHIER REPORT</i>		
Date	Time	Press [GIFT CARD] .
Swipe Customer Card		
1 = Issuance	+	Press [0] and [ENTER] .
2 = Redemption		
Reports		Key in the password and press [ENTER] .
Enter Password		
1 = Audit		Press [2] to print an cashier report.
2 = Cashier		
Enter Cashier Number		Key in the appropriate cashier number and press [ENTER] or press [ENTER] to print all cashiers.
Scanning Batch Please Wait		Report prints.



04/03

Hypercom T7 Series
Proprietary Gift Card

POS-0435