



SINGLE ISSUANCE

Idle Prompt	Press the [FlexCache] hotkey.								
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]	Press [F2] for issue add value.								
Password:	Key in the appropriate password and press [ENTER] .								
1= [Merchant 1]	<table border="0"> <tr> <td>Prev [F1]</td> <td>Press [F1] for previous merchant.</td> </tr> <tr> <td>Next [F2]</td> <td>Press [F2] for next merchant.</td> </tr> <tr> <td>Sct [F3]</td> <td>Press [F3] to select displayed merchant.</td> </tr> <tr> <td>Exit [F4]</td> <td>Press [F4] to exit.</td> </tr> </table>	Prev [F1]	Press [F1] for previous merchant.	Next [F2]	Press [F2] for next merchant.	Sct [F3]	Press [F3] to select displayed merchant.	Exit [F4]	Press [F4] to exit.
Prev [F1]	Press [F1] for previous merchant.								
Next [F2]	Press [F2] for next merchant.								
Sct [F3]	Press [F3] to select displayed merchant.								
Exit [F4]	Press [F4] to exit.								
Merch Passwd:	Key in the merchant password and press [ENTER] .								
Number of Cards: 1	Press [ENTER] for default (1).								
Swipe or Enter Account #:	Swipe card or key in the card # and press [ENTER] .								
Password:	Key in the appropriate password and press [ENTER] .								
Last 4 digits:	Key in the last 4 digits of the card # and press [ENTER] .								
[Account #] Confirm	<table border="0"> <tr> <td>Yes [F1]</td> <td>Press [F1] if card # matches.</td> </tr> <tr> <td>No [F2]</td> <td>Press [F2] to cancel transaction.</td> </tr> </table>	Yes [F1]	Press [F1] if card # matches.	No [F2]	Press [F2] to cancel transaction.				
Yes [F1]	Press [F1] if card # matches.								
No [F2]	Press [F2] to cancel transaction.								
Cust Ref #:	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.								
Invoice Number:	Key in the invoice # and press [ENTER] .								
Table #:	Key in the table # and press [ENTER] or press [ENTER] to bypass.								
Tran Ref:	Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.								
Clerk/Server Id:	Key in the clerk/server ID # and press [ENTER] .								
Logon:	<table border="0"> <tr> <td>Yes [F1]</td> <td>Press [F1] to logon the clerk/server ID.</td> </tr> <tr> <td>No [F2]</td> <td>Press [F2] to return to idle prompt.</td> </tr> </table>	Yes [F1]	Press [F1] to logon the clerk/server ID.	No [F2]	Press [F2] to return to idle prompt.				
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No [F2]	Press [F2] to return to idle prompt.								
Password:	Key in the clerk/server password and press [ENTER] .								
Amount \$ 0.00	Key in the amount and press [ENTER] .								
Send Duplicate? Yes [F1] No [F2]	<table border="0"> <tr> <td>Yes [F1]</td> <td>Press [F1] to send duplicate.</td> </tr> <tr> <td>No [F2]</td> <td>Press [F2] to cancel transaction.</td> </tr> </table>	Yes [F1]	Press [F1] to send duplicate.	No [F2]	Press [F2] to cancel transaction.				
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No [F2]	Press [F2] to cancel transaction.								
Password:	Key in the appropriate password and press [ENTER] .								
Payment Type	<table border="0"> <tr> <td>Cash [F1]</td> <td rowspan="4">Select payment type and press [ENTER].</td> </tr> <tr> <td>Credit [F2]</td> </tr> <tr> <td>Debit [F3]</td> </tr> <tr> <td>Comp [F4]</td> </tr> </table>	Cash [F1]	Select payment type and press [ENTER] .	Credit [F2]	Debit [F3]	Comp [F4]			
Cash [F1]	Select payment type and press [ENTER] .								
Credit [F2]									
Debit [F3]									
Comp [F4]									
Waiting for answer Please wait...	(No action while processing)								
Prnt Cust Copy	<table border="0"> <tr> <td>Yes [F1]</td> <td>Press [F1] to print customer copy.</td> </tr> <tr> <td>No [F2]</td> <td>Press [F2] to print only merchant copy.</td> </tr> </table>	Yes [F1]	Press [F1] to print customer copy.	No [F2]	Press [F2] to print only merchant copy.				
Yes [F1]	Press [F1] to print customer copy.								
No [F2]	Press [F2] to print only merchant copy.								
Tear Receipt Press Enter Key	Press [ENTER] .								
Amt Due: Enter to confirm \$ x.xx	Press [ENTER] to initiate sale. Press [CANCEL] to return to the idle prompt.								

MULTIPLE ISSUANCE

Idle Prompt	Press the [FlexCache] hotkey.								
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]	Press [F2] for issue add value.								
Password:	Key in the appropriate password and press [ENTER] .								
1= [Merchant 1]	<table border="0"> <tr> <td>Prev [F1]</td> <td>Press [F1] for previous merchant.</td> </tr> <tr> <td>Next [F2]</td> <td>Press [F2] for next merchant.</td> </tr> <tr> <td>Sct [F3]</td> <td>Press [F3] to select displayed merchant.</td> </tr> <tr> <td>Exit [F4]</td> <td>Press [F4] to exit.</td> </tr> </table>	Prev [F1]	Press [F1] for previous merchant.	Next [F2]	Press [F2] for next merchant.	Sct [F3]	Press [F3] to select displayed merchant.	Exit [F4]	Press [F4] to exit.
Prev [F1]	Press [F1] for previous merchant.								
Next [F2]	Press [F2] for next merchant.								
Sct [F3]	Press [F3] to select displayed merchant.								
Exit [F4]	Press [F4] to exit.								
Merch Passwd:	Key in the merchant password and press [ENTER] .								
Number of Cards: 1	Key in the number of cards to issue and press [ENTER] .								
Swipe or Enter Account #:	Swipe card or key in the card # and press [ENTER] .								
Password:	Key in the appropriate password and press [ENTER] .								
Last 4 digits:	Key in the last 4 digits of the card # and press [ENTER] .								
[Account #] Confirm	<table border="0"> <tr> <td>Yes [F1]</td> <td>Press [F1] if card # matches.</td> </tr> <tr> <td>No [F2]</td> <td>Press [F2] to cancel transaction.</td> </tr> </table>	Yes [F1]	Press [F1] if card # matches.	No [F2]	Press [F2] to cancel transaction.				
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Cust Ref #:	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.								
Invoice Number:	Key in the invoice # and press [ENTER] .								
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Tran Ref:	Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.								
Clerk/Server Id:	Key in the clerk/server ID # and press [ENTER] .								
Logon:	<table border="0"> <tr> <td>Yes [F1]</td> <td>Press [F1] to logon the clerk/server ID.</td> </tr> <tr> <td>No [F2]</td> <td>Press [F2] to return to idle prompt.</td> </tr> </table>	Yes [F1]	Press [F1] to logon the clerk/server ID.	No [F2]	Press [F2] to return to idle prompt.				
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Password:	Key in the clerk/server password and press [ENTER] .								
Amount \$ 0.00	Key in the amount and press [ENTER] .								
Send Duplicate? Yes [F1] No [F2]	<table border="0"> <tr> <td>Yes [F1]</td> <td>Press [F1] to send duplicate.</td> </tr> <tr> <td>No [F2]</td> <td>Press [F2] to cancel.</td> </tr> </table>	Yes [F1]	Press [F1] to send duplicate.	No [F2]	Press [F2] to cancel.				
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Credit [F2]									
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Waiting for answer Please wait...	(No action while processing)								
Swipe or Enter Account #:	Swipe card or key in the card # and press [ENTER] .								
Password:	Key in the appropriate password and press [ENTER] .								
[Account #] [Exp. date]	Press [ENTER] if the account # displayed is correct.								
Invoice Number:	Key in the invoice # and press [ENTER] .								
Send Duplicate? Yes [F1] No [F2]	<table border="0"> <tr> <td>Yes [F1]</td> <td>Press [F1] to send duplicate.</td> </tr> <tr> <td>No [F2]</td> <td>Press [F2] to cancel transaction.</td> </tr> </table>	Yes [F1]	Press [F1] to send duplicate.	No [F2]	Press [F2] to cancel transaction.				
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No [F2]	Press [F2] to print only merchant copy.								
Tear Receipt Press Enter Key	Press [ENTER] .								
Amt Due: Enter to confirm \$ x.xx	Press [ENTER] to initiate sale. Press [CANCEL] to return to the idle prompt.								

REDEMPTION		
Idle Prompt	Swipe card.	
Idle Prompt	Press the [FlexCache] hotkey.	
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]	Press [F3] for redemption.	
Password:	Key in the appropriate password and press [ENTER].	
1= [Merchant 1]	Prev [F1] Next [F2] Sltct [F3] Exit [F4]	Press [F1] for previous merchant. Press [F2] for next merchant. Press [F3] to select displayed merchant. Press [F4] to exit.
Merch Passwd:	Key in the merchant password and press [ENTER].	
Choose Card:	Debit [F1] SV [F2] EBT [F3]	Press [F2] for Stored Value.
Swipe or Enter Account #:	Swipe card or key in the card # and press [ENTER].	
Password:	Key in the appropriate password and press [ENTER].	
Last 4 digits:	Key in the last 4 digits of the card # and press [ENTER].	
[Account #] Confirm	Yes [F1] No [F2]	Press [F1] if card # matches. Press [F2] to cancel transaction.
Cust Ref #:	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.	
Invoice Number:	Key in the invoice # and press [ENTER].	
Table #:	Key in the table # and press [ENTER] or press [ENTER] to bypass.	
Tran Ref:	Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.	
Clerk/Server Id:	Key in the clerk/server ID # and press [ENTER].	
Logon:	Yes [F1] No [F2]	Press [F1] to logon the clerk/server ID. Press [F2] to return to idle prompt.
Password:	Key in the clerk/server password and press [ENTER].	
Amount	\$ 0.00	Key in the amount and press [ENTER].
Tip	\$ 0.00	Key in tip amount and press [ENTER] or press [ENTER] to bypass.
Cash Out?	Yes [F1] No [F2]	Press [F1] to cash out. Press [F2] to continue with transaction.
Send Duplicate?	Yes [F1] No [F2]	Press [F1] to send duplicate. Press [F2] to cancel.
Password:	Key in the appropriate password and press [ENTER].	
V-Code:	Key in the CVV code from the back of card and press [ENTER] or press [ENTER] to bypass.	
Code Present? Xread	No [F1] [F2]	Press [F1] if code is not present. Press [F2] if code is unreadable.
Waiting for answer Please wait...	(No action while processing)	
\$ xx.xx Payment Type	Cash [F1] Credit [F2] Debit [F3] SV [F4]	Select payment type and press [ENTER].
Prnt Cust Copy	Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key	Press [ENTER].	
Amt Due: Enter to confirm	\$ x.xx	Press [ENTER] to initiate sale. Press [CANCEL] to return to the idle prompt.

FORCE ISSUANCE		
Idle Prompt	Press the [FlexCache] hotkey.	
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]	Press [ARROW] once.	
Add Tip [F1] Reports [F2] Force Issuance [F3] Force Redempt [F4]	Press [F3] for force issuance.	
Password:	Key in the appropriate password and press [ENTER].	
1= [Merchant 1]	Prev [F1] Next [F2] Sltct [F3] Exit [F4]	Press [F1] for previous merchant. Press [F2] for next merchant. Press [F3] to select displayed merchant. Press [F4] to exit.
Merch Passwd:	Key in the merchant password and press [ENTER].	
Swipe or Enter Account #:	Swipe card or key in the card # and press [ENTER].	
Password:	Key in the appropriate password and press [ENTER].	
Last 4 digits:	Key in the last 4 digits of the card # and press [ENTER].	
[Account #] Confirm	Yes [F1] No [F2]	Press [F1] if card # matches. Press [F2] to cancel transaction.
Cust Ref #:	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.	
Invoice Number:	Key in the invoice # and press [ENTER].	
Table #:	Key in the table # and press [ENTER] or press [ENTER] to bypass.	
Tran Ref:	Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.	
Clerk/Server Id:	Key in the server ID # and press [ENTER].	
Logon:	Yes [F1] No [F2]	Press [F1] to logon the clerk/server ID. Press [F2] to return to idle prompt.
Password:	Key in the clerk/server password and press [ENTER].	
Amount	\$ 0.00	Key in the amount and press [ENTER].
Send Duplicate?	Yes [F1] No [F2]	Press [F1] to send duplicate. Press [F2] to cancel transaction.
Password:	Key in the appropriate password and press [ENTER].	
Payment Type	Cash [F1] Credit [F2] Debit [F3] Comp [F4]	Select payment type and press [ENTER].
Appr Code:	Key in the authorization # and press [ENTER].	
Waiting for answer Please wait...	(No action while processing)	
Prnt Cust Copy	Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key	Press [ENTER].	

FORCE REDEMPTION		
Idle Prompt		Press the [FlexCache] hotkey.
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]		Press [ARROW] once.
Add Tip [F1] Reports [F2] Force Issuance [F3] Force Redempt [F4]		Press [F4] for force redemption.
Password:		Key in the appropriate password and press [ENTER].
1= [Merchant 1]	Prev [F1] Next [F2] Sct [F3] Exit [F4]	Press [F1] for previous merchant. Press [F2] for next merchant. Press [F3] to select displayed merchant. Press [F4] to exit.
Merch Passwd:		Key in the merchant password and press [ENTER].
Swipe or Enter Account #:		Swipe card or key in the card # and press [ENTER].
Password:		Key in the appropriate password and press [ENTER].
Last 4 digits:		Key in the last 4 digits of the card # and press [ENTER].
[Account #] Confirm	Yes [F1] No [F2]	Press [F1] if card # matches. Press [F2] to cancel transaction.
Cust Ref #:		Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Invoice Number:		Key in the invoice # and press [ENTER].
Table #:		Key in the table # and press [ENTER] or press [ENTER] to bypass.
Tran Ref:		Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.
Clerk/Server Id:		Key in the clerk/server ID # and press [ENTER].
Logon:	Yes [F1] No [F2]	Press [F1] to logon the clerk/server ID. Press [F2] to return to idle prompt.
Password:		Key in the clerk/server password and press [ENTER].
Amount	\$ 0.00	Key in the amount and press [ENTER].
Tip	\$ 0.00	Key in tip amount and press [ENTER] or press [ENTER] to bypass.
Send Duplicate?	Yes [F1] No [F2]	Press [F1] to send duplicate. Press [F2] to cancel transaction.
Password:		Key in the appropriate password and press [ENTER].
Appr Code:		Key in the authorization # and press [ENTER].
Waiting for answer Please wait...		(No action while processing)
Pmnt Cust Copy	Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key		Press [ENTER].

ACTIVATION		
Idle Prompt		Press the [FlexCache] hotkey.
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]		Press [ARROW] twice.
Activation [F1] Block Activate [F2] Force Activate [F3] Deactivation [F4]		Press [F1] for activation.
Password:		Key in the appropriate password and press [ENTER].
1= [Merchant 1]	Prev [F1] Next [F2] Sct [F3] Exit [F4]	Press [F1] for previous merchant. Press [F2] for next merchant. Press [F3] to select displayed merchant. Press [F4] to exit.
Merch Passwd:		Key in the merchant password and press [ENTER].
Number of Cards:	1	Key in the # of cards to activate and press [ENTER] or press [ENTER] for default (1).
Swipe or Enter Account #:		Swipe card or key in the card # and press [ENTER].
Password:		Key in the appropriate password and press [ENTER].
Last 4 digits:		Key in the last 4 digits of the card # and press [ENTER].
[Account #] Confirm	Yes [F1] No [F2]	Press [F1] if card # matches. Press [F2] to cancel transaction.
Cust Ref #:		Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Invoice Number:		Key in the invoice # and press [ENTER].
Table #:		Key in the table # and press [ENTER] or press [ENTER] to bypass.
Tran Ref:		Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.
Clerk/Server Id:		Key in the clerk/server ID # and press [ENTER].
Logon:	Yes [F1] No [F2]	Press [F1] to logon the clerk/server ID. Press [F2] to return to idle prompt.
Password:		Key in the clerk/server password and press [ENTER].
Amount	\$ 0.00	Key in the amount and press [ENTER].
Send Duplicate?	Yes [F1] No [F2]	Press [F1] to send duplicate. Press [F2] to cancel transaction.
Password:		Key in the appropriate password and press [ENTER].
Payment Type	Cash [F1] Credit [F2] Debit [F3] Comp [F4]	Select payment type and press [ENTER].
Waiting for answer Please wait...		(No action while processing)
Pmnt Cust Copy	Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key		Press [ENTER].
Amt Due: Enter to confirm	\$ x.xx	Press [ENTER] to initiate sale. Press [CANCEL] to return to the idle prompt.

BLOCK ACTIVATION

Idle Prompt		Press the [FlexCache] hotkey.
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]		Press [ARROW] twice.
Activation [F1] Block Activate [F2] Force Activate [F3] Deactivation [F4]		Press [F2] for block activate.
Password:		Key in the appropriate password and press [ENTER].
1= [Merchant 1]	Prev [F1] Next [F2] Sct [F3] Exit [F4]	Press [F1] for previous merchant. Press [F2] for next merchant. Press [F3] to select displayed merchant. Press [F4] to exit.
Merch Passwd:		Key in the merchant password and press [ENTER].
Number of Cards:	1	Key in the # of cards to activate and press [ENTER].
Swipe or Enter Account #:		Swipe card or key in the card # and press [ENTER].
Password:		Key in the appropriate password and press [ENTER].
Last 4 digits:		Key in the last 4 digits of the card # and press [ENTER].
[Account #] Confirm	Yes [F1] No [F2]	Press [F1] if card # matches. Press [F2] to cancel transaction.
Swipe or Enter Last Account #:		Swipe card, or key in the # of the last card in the block and press [ENTER].
Last 4 digits:		Key in the last 4 digits of the card # and press [ENTER].
[Account #] Confirm	Yes [F1] No [F2]	Press [F1] if card # matches. Press [F2] to cancel transaction.
Cust Ref #:		Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Invoice Number:		Key in the invoice # and press [ENTER].
Table #:		Key in the table # and press [ENTER] or press [ENTER] to bypass.
Tran Ref:		Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.
Clerk/Server Id:		Key in the clerk/server ID # and press [ENTER].
Logon:	Yes [F1] No [F2]	Press [F1] to logon the clerk/server ID. Press [F2] to return to idle prompt.
Password:		Key in the clerk/server password and press [ENTER].
Amount	\$ 0.00	Key in the amount and press [ENTER].
Send Duplicate?	Yes [F1] No [F2]	Press [F1] to send duplicate. Press [F2] to cancel transaction.
Password:		Key in the appropriate password and press [ENTER].
Payment Type Comp [F4]	Cash [F1] Credit [F2] Debit [F3]	Select payment type and press [ENTER].
Pmnt Cust Copy	Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key		Press [ENTER].
Waiting for answer Please wait...		(No action while processing)
Pmnt Cust Copy	Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key		Press [ENTER].
Amt Due: Enter to confirm	\$ x.xx	Press [ENTER] to initiate sale. Press [CANCEL] to return to the idle prompt.

FORCE ACTIVATION

Idle Prompt		Press the [FlexCache] hotkey.
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]		Press [ARROW] twice.
Activation [F1] Block Activate [F2] Force Activate [F3] Deactivation [F4]		Press [F3] for force activate.
Password:		Key in the appropriate password and press [ENTER].
1= [Merchant 1]	Prev [F1] Next [F2] Sct [F3] Exit [F4]	Press [F1] for previous merchant. Press [F2] for next merchant. Press [F3] to select displayed merchant. Press [F4] to exit.
Merch Passwd:		Key in the merchant password and press [ENTER].
Swipe or Enter Account #:		Swipe card or key in the card # and press [ENTER].
Password:		Key in the appropriate password and press [ENTER].
Last 4 digits:		Key in the last 4 digits of card # and press [ENTER].
[Account #] Confirm	Yes [F1] No [F2]	Press [F1] if card # matches. Press [F2] to cancel transaction.
Cust Ref #:		Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.
Invoice Number:		Key in the invoice # and press [ENTER].
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Tran Ref:		Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.
Clerk/Server Id:		Key in the clerk/server ID # and press [ENTER].
Logon:	Yes [F1] No [F2]	Press [F1] to logon the clerk/server ID. Press [F2] to return to idle prompt.
Password:		Key in the clerk/server password and press [ENTER].
Amount	\$ 0.00	Key in the amount and press [ENTER].
Appr Code:		Key in the authorization # and press [ENTER].
Send Duplicate?	Yes [F1] No [F2]	Press [F1] to send duplicate. Press [F2] to cancel transaction.
Password:		Key in the appropriate password and press [ENTER].
Payment Type Comp [F4]	Cash [F1] Credit [F2] Debit [F3]	Select payment type and press [ENTER].
Pmnt Cust Copy	Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key		Press [ENTER].

DEACTIVATION

Idle Prompt	Press the [FlexCache] hotkey.	
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]	Press [ARROW] twice.	
Activation [F1] Block Activate [F2] Force Activate [F3] Deactivation [F4]	Press [F4] for deactivation.	
Password:	Key in the appropriate password and press [ENTER] .	
1= [Merchant 1]	Prev [F1] Next [F2] Sct [F3] Exit [F4]	Press [F1] for previous merchant. Press [F2] for next merchant. Press [F3] to select displayed merchant. Press [F4] to exit.
Merch Passwd:	Key in the merchant password and press [ENTER] .	
Swipe or Enter Account #:	Swipe card or key in the card # and press [ENTER] .	
Password:	Key in the appropriate password and press [ENTER] .	
Last 4 digits:	Key in the last 4 digits of the card # and press [ENTER] .	
[Account #] Confirm	Yes [F1] No [F2]	Press [F1] if card # matches. Press [F2] to cancel transaction.
Confirm Deactivation	Yes [F1] No [F2]	Press [F1] to deactivate the card. Press [F2] to return to idle prompt
Cust Ref #:	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.	
Invoice Number:	Key in the invoice # and press [ENTER] .	
Table #:	Key in the table # and press [ENTER] or press [ENTER] to bypass.	
Tran Ref:	Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.	
Clerk/Server Id:	Key in the clerk/server ID # and press [ENTER] .	
Logon:	Yes [F1] No [F2]	Press [F1] to logon the clerk/server ID. Press [F2] to return to idle prompt.
Password:	Key in the clerk/server password and press [ENTER] .	
Amount	\$ 0.00	Key in the amount and press [ENTER] .
Send Duplicate?	Yes [F1] No [F2]	Press [F1] to send duplicate. Press [F2] to cancel transaction.
Password:	Key in the appropriate password and press [ENTER] .	
Waiting for answer Please wait...	(No action while processing)	
Prnt Cust Copy	Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key	Press [ENTER] .	

REACTIVATION

Idle Prompt	Press the [FlexCache] hotkey.	
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]	Press [ARROW] three times.	
Reactivation [F1] Clear SV Card [F2]	Press [F1] for reactivation.	
Password:	Key in the appropriate password and press [ENTER] .	
1= [Merchant 1]	Prev [F1] Next [F2] Sct [F3] Exit [F4]	Press [F1] for previous merchant. Press [F2] for next merchant. Press [F3] to select displayed merchant. Press [F4] to exit.
Merch Passwd:	Key in the merchant password and press [ENTER] .	
Swipe or Enter Account #:	Swipe card or key in the card # and press [ENTER] .	
Password:	Key in the appropriate password and press [ENTER] .	
Last 4 digits:	Key in the last 4 digits of the card # and press [ENTER] .	
[Account #] Confirm	Yes [F1] No [F2]	Press [F1] if card # matches. Press [F2] to cancel transaction.
Cust Ref #:	Key in the customer reference # and press [ENTER] or press [ENTER] to bypass.	
Invoice Number:	Key in the invoice # and press [ENTER] .	
Table #:	Key in the table # and press [ENTER] or press [ENTER] to bypass.	
Tran Ref:	Key in the transaction reference # and press [ENTER] or press [ENTER] to bypass.	
Clerk/Server Id:	Key in the clerk/server ID # and press [ENTER] .	
Logon:	Yes [F1] No [F2]	Press [F1] to logon the clerk/server ID. Press [F2] to return to idle prompt.
Password:	Key in the clerk/server password and press [ENTER] .	
Amount	\$ 0.00	Key in the amount and press [ENTER] .
Send Duplicate?	Yes [F1] No [F2]	Press [F1] to send duplicate. Press [F2] to cancel transaction.
Password:	Key in the appropriate password and press [ENTER] .	
Waiting for answer Please wait...	(No action while processing)	
Prnt Cust Copy	Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key	Press [ENTER] .	

BALANCE INQUIRY	
Idle Prompt	Press the [FlexCache] hotkey.
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]	Press [F4] for balance inquiry.
Password:	Key in the appropriate password and press [ENTER].
1= [Merchant 1]	Prev [F1] Press [F1] for previous merchant. Next [F2] Press [F2] for next merchant. Sct [F3] Press [F3] to select displayed merchant. Exit [F4] Press [F4] to exit.
Merch Passwd:	Key in the merchant password and press [ENTER].
Swipe or Enter Account #:	Swipe card or key in the card # and press [ENTER].
Password:	Key in the appropriate password and press [ENTER].
Last 4 digits:	Key in the last 4 digits of the card # and press [ENTER].
[Account #] Confirm	Yes [F1] Press [F1] if card # matches. No [F2] Press [F2] to cancel transaction.
Clerk/Server Id:	Key in the clerk/server ID # and press [ENTER].
Logon:	Yes [F1] Press [F1] to logon the clerk/server ID. No [F2] Press [F2] to return to idle prompt.
Password:	Key in the clerk/server password and press [ENTER].
Invoice Number:	Key in the invoice # and press [ENTER].
V-Code:	Key in the CVV code from the back of card and press [ENTER] or press [ENTER] to bypass.
Code Present? Xread	No [F1] Press [F1] if code is not present. F2] Press [F2] if code is unreadable.
Waiting for answer Please wait...	(No action while processing)
Pmnt Cust Copy	Yes [F1] Press [F1] to print customer copy. No [F2] Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key	Press [ENTER].

CLEAR STORED VALUE	
Idle Prompt	Press the [FlexCache] hotkey.
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]	Press [ARROW] three times.
Reactivation Clear SV Card	Press [F2] for clear SV card.
Password:	Key in the appropriate password and press [ENTER].
1= [Merchant 1]	Prev [F1] Press [F1] for previous merchant. Next [F2] Press [F2] for next merchant. Sct [F3] Press [F3] to select displayed merchant. Exit [F4] Press [F4] to exit.
Merch Passwd:	Key in the merchant password and press [ENTER].
Clear SV Card	No action while terminal prints Stored Value Detail Report.
Confirm:	Yes [F1] Press [F1] to clear Stored Value. No [F2] Press [F2] to return to idle prompt.
SV Cards Deleted	No action while terminal returns to FlexCache menu.

ADD TIP	
Idle Prompt	Press the [FlexCache] hotkey.
STORED VALUE Issue Add Value [F2] Redemption [F3] Balance Inquiry [F4]	Press [ARROW] once.
Add Tip Reports Force Issuance Force Redempt	Press [F1] for add tip.
Password:	Key in the appropriate password and press [ENTER].
1= [Merchant 1]	Prev [F1] Press [F1] for previous merchant. Next [F2] Press [F2] for next merchant. Sct [F3] Press [F3] to select displayed merchant. Exit [F4] Press [F4] to exit.
Merch Passwd:	Key in the merchant password and press [ENTER].
Invoice Number:	Key in the invoice # and press [ENTER].
[Tran Type] [Account Number] \$ xx.xx	Yes [F1] Press [F1] to add tip. No [F2] Press [F2] to return to the FlexCache menu.
Server Id:	Key in the server ID # and press [ENTER].
Logon:	Yes [F1] Press [F1] to logon the server ID. No [F2] Press [F2] to return to idle prompt.
Password:	Key in the clerk/server password and press [ENTER].
Amount \$ 0.00	Key in the tip amount and press [ENTER].
Invoice Number:	Key in the invoice # for tip added and press [ENTER].
Pmnt Cust Copy	Yes [F1] Press [F1] to print customer copy. No [F2] Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key	Press [ENTER].

VOID	
Idle Prompt	Press [F4] for void.
Password:	Key in the appropriate password and press [ENTER].
1= [Merchant 1]	Prev [F1] Press [F1] for previous merchant. Next [F2] Press [F2] for next merchant. Sct [F3] Press [F3] to select displayed merchant. Exit [F4] Press [F4] to exit.
Merch Passwd:	Key in the merchant password and press [ENTER].
Void Last Trans?	Yes [F1] Press [F1] to void last transaction. No [F2] Press [F2] to void other transaction.
Retrieve by: Inv # Acct #	Inv # [F1] Press [F1] to retrieve by invoice #. Acct # [F2] Press [F2] to retrieve by account #.
Invoice Number:	Key in the invoice # and press [ENTER].
Last 4 digits:	Key in the last 4 digits of card # and press [ENTER].
[Account #] \$ xx.xx	Yes [F1] Press [F1] to void transaction. No [F2] Press [F2] to return to idle prompt. Next [F3] Press [F3] to view next transaction.
Waiting for answer Please wait...	(No action while processing)
Pmnt Cust Copy	Yes [F1] Press [F1] to print customer copy. No [F2] Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key	Press [ENTER].

REPRINT	
Idle Prompt	Press [ARROW] once.
Refund [F1] Force [F2] Reprint [F3] Check [F4]	Press [F3] for reprint.
Password:	Key in the appropriate password and press [ENTER].
Last Receipt [F2] Any Receipt [F3]	Press [F2] to print last receipt Press [F3] to print other receipt
Invoice Number:	Key in the invoice # and press [ENTER].
Prnt Cust Copy Yes [F1] No [F2]	Press [F1] to print customer copy. Press [F2] to print only merchant copy.
Tear Receipt Press Enter Key	Press [ENTER].

REPORTS	
Idle Prompt	Press [REPORTS] hot key.
Password:	Key in the appropriate password and press [ENTER].
REPORTS	
Totals Report [F2]	Press [F2] for totals report.
Detail Report [F3]	Press [F3] for details report.
Server Reports [F4]	Press [F4] for clerk/server report. Press [ARROW] for more reports.
Batch Review [F1]	Press [F1] for batch review.
Batch History [F2]	Press [F2] for batch history.
Terminal Rpts [F3]	Press [F3] for terminal reports.
Merchant Report [F4]	Press [F4] for merchant report.
[Name of Report]	Report prints.

HOST TOTALS REPORT	
Idle Prompt	Press [REPORTS] hot key.
Password:	Key in the appropriate password and press [ENTER].
REPORTS	
Totals Report [F2]	Press [ARROW] twice.
Detail Report [F3]	
Server Reports [F4]	
Host Totals [F1]	Press [F1] for host totals.
Processing	(No action while report prints)

SETTLEMENT	
Idle Prompt	Press [F3] for settlement.
Password:	Key in the appropriate password and press [ENTER].
Sales: \$ xx.xx	Confirm totals, press [ENTER]
Refunds: \$ xx.xx	
Total: \$ xx.xx	
Enter to confirm	
Sales: \$ 00.00	Key in the sales total and press [ENTER].
Refunds: \$ 00.00	Key in the refund total and press [ENTER].
Total: \$ 00.00	Key in the batch total and press [ENTER].
Settle Neg Batch Yes [F1] No [F2]	Press [F1] to settle negative batch. Press [F2] to return to idle prompt.
Password:	Key in the appropriate password and press [ENTER].
Waiting for answer Please wait...	(No action while processing)
Settlement Successful	Settlement report prints and terminal returns to idle prompt.

GIFT CARD PROCESSING THROUGH YOUR TERMINAL
Your point-of-sale device has been configured to process gift card transactions through Paymentech. You can think of a gift card as an electronic version of the traditional paper gift certificate. It works a lot like a credit card, but instead of accessing a credit line, the consumer's gift card account has already been prepaid.

GIFT CARD TRANSACTIONS
ISSUANCE - This transaction activates and/or adds value to a gift card account when a customer purchases a card. Multiple cards can be issued in a single transaction.
REDEMPTION - This transaction deducts value from a gift card account when a customer uses it to purchase goods or services.
BALANCE INQUIRY - This transaction determines the remaining balance on a gift card account.
VOID - A void cancels a transaction that was processed earlier in the active batch.

FREQUENTLY ASKED QUESTIONS
Q: Why did my store decide to offer a gift card to our customers?
A: Your store will benefit in many ways by offering a gift card to your customers. Some of the most compelling advantages of a gift card include: <ul style="list-style-type: none"> • Customers typically spend more when they are using a gift card because part of their purchase is prepaid. • Transactions are processed efficiently, just like your credit card transactions. • Your store's name and logo appears on the card. • Since the "value" is not loaded on the gift card until the customer buys it, you can safely display gift cards to your customer.

Q: Do I need to settle gift card transactions?
A: If you are using this terminal to process credit card transactions as well as gift card transactions, then the gift card transactions will automatically settle with the credit card transactions. However, if you are only using this terminal for gift card transactions, then you should manually settle your giftcard transactions following the instructions within this quick card. Do not forget to settle your gift card transactions daily.

Q: Where can my customer call to check the remaining balance on their card?
A: There is a toll-free phone number on the back of the gift card. Your customer can verify the remaining balance on the card 24/7.

Q: Do consumers prefer a gift card to a paper gift certificate?
A: Absolutely! Gift cards are more attractive and durable than a paper gift certificate. Many customers will carry your gift card in their wallet, just like a credit card.



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Omni FlexCache

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